

Open Position: Claims Examiner – Property

From \$74,900 a year - Full-time

Massachusetts Property Insurance Underwriting Association is seeking a Claims Examiner to join our Property Unit in the Claims Department. This position is responsible for the examination of property claims in accordance with Association claims procedure, and the evaluation and pursuit of salvage and subrogation recoveries. This position reports to the Property Claims Manager and has no supervisory responsibility.

JOB REQUIREMENTS:

This position requires a college degree or prior property claims experience. A familiarity with underwriting standards, insurance policies, property claims investigative techniques, building loss estimating procedures and legal contracts, laws and regulations. Must be able to work independently, have computer proficiency, maintain confidentiality, and possess good oral and written communication skills.

RESPONSIBILITIES:

- Responsible for reviewing all property claim files at any stage to ensure proper processing and documentation.
- Responsible for the evaluation and processing of salvage and subrogation recoveries. Maintains the Salvage and Subrogation Register.
- Supplies informational assistance to producers, insureds and Underwriting staff regarding policy coverage and limitations.
- Assists the Property Claims Manager through the training of inside Associate Claims Adjusters.
- Assists in the semi-annual Claims Department Reserve Audit.
- All other duties and projects as assigned.

We offer an excellent benefits package, a matching 401(k) program, pension program, and we are conveniently located in Government Center.

For more information about Massachusetts Property Insurance, please visit our website at www.mpiua.com. Interested applicants should send resumes via e-mail to hr@mpiua.com or by fax (617) 209-1072. We are an Equal Opportunity Employer.

Link:

<https://hiring.monster.com/jpw/jobs/jobspreviewpopup.aspx?post=true&source=jcm&folderid=310019808>