October 1, 2014

RE: Claim Number:

Loss Location:

Policy Number:

Date of Loss:

Dear Insured:

As you are aware, we are the adjuster assigned to handle the above captioned claim. We did inspect the property on \_\_\_\_\_\_\_\_. At that time, we requested that you provide us with a copy of the estimate you stated that you had received.

We have not received the requested information.

We would request that you provide us with the necessary information so that we may proceed with the adjustment of the claim. Should we not hear from you within ten (10) days of this letter, we will have to assume that you are no longer interested in pursuing this matter and mark our file accordingly.

This advice and any other action undertaken, or to be undertaken by us in the course of this investigation and/or handling of this claim is not, and should not be construed as a waiver of any of the rights of the insurer with respect to any and all terms, conditions, provisions, exclusions and limitations contained in the policy of insurance.

The Massachusetts Property Insurance Underwriting Association fully reserves unto itself all defenses which heretofore accrue, or which may in the future accrue by reason of operation of same, or reason of noncompliance on behalf of yourself with respect to any and all of the foregoing.

Please be advised that the statute of limitations is two (2) years from the date of loss for property claims (Section 1 policy claims).

Thank you for your anticipated co-operation in this matter.

Sincerely,

Claims Adjuster